

## KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 14 OCTOBER 2022

| Key Decision Reference  | Subject Area For Decision   | Led By   | Decision Date  | Decision Taker  |
|---|---|--|----------------|---|
|   | Housing Delivery Test Action Plan 2021  | Executive Director for Place & Economic Growth - Emma Barton | September 2022 | Cabinet Member - Culture and Leisure (Councillor Elaine Taylor) |
| <p>Description: The Housing Delivery Test (HDT) Action Plan 2021 responds to the HDT Measurement 2021 result published in January 2021. It is made up of two documents:<br/>                     Part 1 – Set's out the context, evidence and root causes for housing under-delivery in Oldham<br/>                     Part 2 – The Action plan itself</p> <p>Document(s) to be considered in public or private:</p> |   |  |                |   |
| <b>New!</b>   | Household Support Fund (Round 3)  |  | October 2022   | Cabinet   |
| <p>Description:<br/>                     Document(s) to be considered in public or private:</p>   |   |  |                |   |
| <b>New!</b>   | Grant Acceptance: City Region Sustainable Transport Settlement (CRSTS) - Quality Bus Transit (QBT) Corridor |  | October 2022   | Cabinet   |
| <p>Description:<br/>                     Document(s) to be considered in public or private:</p>   |   |  |                |   |
| <b>New!</b>   | Future contracting tender arrangements for residential and dual registered care homes                       |  | October 2022   | Cabinet   |

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| Description:<br>Document(s) to be considered in public or private:   |   |  |               |                |
| <b>New!</b>  | Northern Roots- Visitor Centre & External Works; Bike Hub   | Director of Economy – Paul Clifford  | November 2022 | Cabinet        |
| Description:<br>Document(s) to be considered in public or private:   |   |  |               |                |
| <b>New!</b>  | Report of the Director of Finance - Tender for Enforcement Services   | Director of Finance – Anne Ryans   | December 2022 | Cabinet        |
| Description: To detail the tender for enforcement services provision.<br>Document(s) to be considered in public or private: Proposed Report Title:<br>Tender for Enforcement Services<br><br>Background Documents: Various appendices<br><br>Report to be considered in Private due to it containing confidential, commercial information. |   |  |               |                |
| <b>New!</b>  | Report of the Director of Finance and Director of Education, Skills and Early Years – Schools Funding Formula | Director of Education, Skills & Early Years - Richard Lynch,<br>Director of Finance – Anne Ryans | December 2022 | Cabinet        |

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| <p>Description: Schools funding formula for 2023/24 in relation to the National Funding Formula.<br/> Document(s) to be considered in public or private: Proposed Report Title:<br/> Report of the Director of Finance and Director of Education, Skills and Early Years – Schools Funding Formula<br/> Background Documents: Appendices</p> <p>Report to be considered in public.</p>                                |   |  |                      |                |
| <b>New!</b>   | Award of contract for the provision of School Swimming Transport services |  | November 2022        | Cabinet        |
| <p>Description:<br/> Document(s) to be considered in public or private:</p>   |   |  |                      |                |
|   | Backlog Maintenance 2022/2025   | Executive Director for Place & Economic Growth - Emma Barton | Before November 2022 | Cabinet        |
| <p>Description: Backlog Maintenance Priorities for the Council Corporate Property Portfolio<br/> Document(s) to be considered in public or private: Private - NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council.</p> |   |  |                      |                |
|   | Wrigley Head Solar Farm   | Executive Director for Place & Economic Growth - Emma Barton |                      | Cabinet        |
| <p>Description: Update report on the Wrigley Head Solar Farm project and options for taking the project forward.<br/> Document(s) to be considered in public or private:</p>  |   |  |                      |                |

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|---|--|--|----------------------|---|
|   | Performance Space  | Executive Director for Place & Economic Growth - Emma Barton | Before November 2022 | Cabinet   |
| <p>Description: Approval of Outline Business Case</p> <p>Document(s) to be considered in public or private: Cabinet Report (Part A only)</p>  |  |  |                      |   |
|   | Report of the Director of Finance – Forecast Budget Reduction Requirement 2023/24 to 2027/28 | Director of Finance – Anne Ryans                             | November 2022        | Cabinet   |
| <p>Description: To present the outcome of a review of the forecast Budget Reduction Requirement for 2023/24 and future years over the revised Medium Term Financial Strategy period for a further four years to 2027/28. This includes a review of estimates and assumptions underpinning the previous forecasts reported at full Council on 2 March 2022.</p> <p>Document(s) to be considered in public or private: Proposed Report Title:<br/>Report of the Director of Finance – Forecast Budget Reduction Requirement 2023/24 to 2027/28</p> <p>Background Documents: Various appendices</p> <p>Report to be considered in Public</p> |  |  |                      |   |
|   | Brownfield Register  | Executive Director for Place & Economic Growth - Emma Barton | December 2022        | Executive Director - Economy, Skills and Neighbourhoods |

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| Description:<br>Document(s) to be considered in public or private:   |  |  |                |   |
|  | Strategic Housing Land Availability Assessment | Executive Director for Place & Economic Growth - Emma Barton | December 2022  | Executive Director - Economy, Skills and Neighbourhoods |
| Description: To seek approval for the publication of Oldham Council's Strategic Housing Land Availability Assessment (SHLAA) as of 1 April 2022.<br>Document(s) to be considered in public or private:                         |  |  |                |   |
|  | Local Development Scheme                       | Executive Director for Place & Economic Growth - Emma Barton | September 2022 | Executive Director - Economy, Skills and Neighbourhoods |
| Description: The Local Development Scheme is the project plan for the Local Plan. It sets out details and timetables about the planning documents that will be prepared.<br>Document(s) to be considered in public or private: |  |  |                |   |
|  | Green Infrastructure Strategy                  | Executive Director for Place & Economic Growth - Emma Barton | September 2022 | Executive Director - Economy, Skills and Neighbourhoods |

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| <p>Description: Approval of Green Infrastructure Strategy, including updated Open Space Audit.<br/>Document(s) to be considered in public or private:</p>  |   |                                  |               |                |
|  | Report of the Director of Finance – Treasury Management Strategy Statement 2023/24    | Director of Finance – Anne Ryans | February 2023 | Cabinet        |
| <p>Description: To consider the Council’s Treasury Management Strategy for 2023/24 - including Minimum Revenue Provision Policy Statement, Annual Investment Strategy and Prudential Indicators<br/>Document(s) to be considered in public or private: Proposed Report Title:<br/>Report of the Director of Finance – Treasury Management Strategy Statement 2023/24<br/><br/>Background Documents: Appendices<br/><br/>–Report to be considered in Public</p> |   |                                  |               |                |
|  | Report of the Director of Finance – Revenue Budget 2023/24                            | Director of Finance – Anne Ryans | February 2023 | Cabinet        |
| <p>Description: To consider the Administration’s detailed revenue budget for 2023/24 and budget reduction proposals incorporating the current policy landscape and Local Government Finance Settlement.<br/>Document(s) to be considered in public or private: Proposed Report Title:<br/>Report of the Director of Finance – Revenue Budget 2023/24<br/><br/>Background Documents: Various appendices<br/><br/>Report to be considered in Public</p>          |   |                                  |               |                |
|  | Report of the Director of Finance – Medium Term Financial Strategy 2023/24 to 2027/28 | Director of Finance – Anne Ryans | February 2023 | Cabinet        |

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| Key Decision Reference | Subject Area For Decision   | Led By   | Decision Date        | Decision Taker |
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|                        | <p>Description: The presentation of the Medium Term Financial Strategy for the Council 2023/24 to 2027/28 incorporating the current policy landscape and Local Government Finance Settlement.<br/>                     Document(s) to be considered in public or private: Proposed Report Title:<br/>                     Report of the Director of Finance –<br/><br/>                     Medium Term Financial Strategy 2023/24 to 2027/28<br/><br/>                     Background Documents: Appendices –Various<br/><br/>                     Report to be considered in Public</p> |  |                      |                |
|                        | <p>Joint Report of the Executive Director Place and Economic Growth and Director of Finance – Housing Revenue Account Estimates for 2023/24 to 2027/28 and Projected Outturn for 2022/23</p>  | <p>Director of Finance – Anne Ryans,<br/>                     Executive Director for Place &amp; Economic Growth - Emma Barton</p> | <p>February 2023</p> | <p>Cabinet</p> |
|                        | <p>Description: The Housing Revenue Account (HRA) Outturn Estimates for 2022/23, the detailed budget for 2023/24 and the Strategic HRA Estimates for the four years 2024/25 to 2027/28.<br/>                     Document(s) to be considered in public or private: Proposed Report Title: Housing Revenue Account Estimates for 2023/24 to 2027/28 and Projected Outturn for 2022/23<br/><br/>                     Background Documents: Appendices<br/><br/>                     –Report to be considered in Public</p>   |  |                      |                |

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|  | Statement of the Chief Financial Officer on Reserves, Robustness of Estimates and Affordability and Prudence of Capital Investments in the 2023/24 budget setting process | Director of Finance – Anne Ryans | February 2023 | Cabinet        |
| <p>Description: To consider the statement of the robustness of estimates and adequacy of the reserves in the 2023/24 budget setting process.</p> <p>Document(s) to be considered in public or private: Proposed Report Title:<br/>Statement of the Chief Financial Officer on Reserves, Robustness of Estimates and Affordability and Prudence of Capital Investments in the 2023/24 budget setting process</p> <p>Report to be considered in Public</p> |   |                                  |               |                |
|  | Report of the Director of Finance – Capital Programme & Capital Strategy for 2023/24 to 2027/28   | Director of Finance – Anne Ryans | February 2023 | Cabinet        |
| <p>Description: To consider the Council’s Capital programme and capital strategy.</p> <p>Document(s) to be considered in public or private: Proposed Report Title:<br/>Report of the Director of Finance – Capital Programme &amp; Capital Strategy for 2023/24 to 2027/28</p> <p>Background Documents: Appendices</p> <p>–Report to be considered in Public</p>   |   |                                  |               |                |
|  | Report of the Director of Finance – Council Tax Reduction Scheme 2023/24  | Director of Finance – Anne Ryans | February 2023 | Cabinet        |



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| <p>Description: To determine the Council Tax Reduction Scheme for 2023/24<br/> Document(s) to be considered in public or private: Proposed Report Title:<br/> Report of the Director of Finance – Council Tax Reduction Scheme 2023/24</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>  |   |   |                      |                |
|  | <p>Report of the Director of Finance Budget 2023/24 – Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes</p> | <p>Director of Finance – Anne Ryans</p> | <p>January 2023</p>  | <p>Cabinet</p> |
| <p>Description: The Determination of the Tax Bases for Council Tax Setting and for Business Rates Income for use in 2023/24 budget deliberations.<br/> Document(s) to be considered in public or private: Proposed Report Title:<br/> Report of the Director of Finance Budget 2023/24 – Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes</p> <p>Background Documents: Appendices - Various</p> <p>–Report to be considered in Public</p> |   |   |                      |                |
|  | <p>Report of the Director of Finance – Treasury Management Strategy Mid-Year Review 2022/23</p>   | <p>Director of Finance – Anne Ryans</p> | <p>November 2022</p> | <p>Cabinet</p> |

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|                        | <p>Description: Review of the performance for the first half of the financial year in relation to the Treasury Management Strategy for 2022/23.<br/>                     Document(s) to be considered in public or private: Proposed Report Title:<br/>                     Report of the Director of Finance – Treasury Management Strategy Mid-Year Review 2022/23.</p> <p>Background Documents: Appendices</p> <p>–Report to be considered in Public</p>  |                                  |               |                |
|                        | Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 3   | Director of Finance – Anne Ryans | March 2023    | Cabinet        |
|                        | <p>Description: The report provides an update on the Council’s 2022/23 forecast revenue budget position and the financial position of the capital programme as at the period ending 31 December 2022 (Quarter 3)<br/>                     Document(s) to be considered in public or private: Proposed Report Title:<br/>                     Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 3</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p> |                                  |               |                |
|                        | Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Month 8   | Director of Finance – Anne Ryans | February 2023 | Cabinet        |

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|                        | <p>Description: The report provides an update on the Council's 2022/23 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 November 2022 (Month 8)</p> <p>Document(s) to be considered in public or private: Proposed Report Title:</p> <p>Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Month 8</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>      |   |                      |                |
|                        | <p>Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 2</p>   | <p>Director of Finance – Anne Ryans</p>                       | <p>November 2022</p> | <p>Cabinet</p> |
|                        | <p>Description: The report provides an update on the Council's 2022/23 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 September 2022 (Quarter 2)</p> <p>Document(s) to be considered in public or private: Proposed Report Title:</p> <p>Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2022/23 Quarter 2</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p> |   |                      |                |
| <p>TBC</p>             | <p>Care Home Contracting Tender Proposals</p>   | <p>Director of Adult Social Care (DASS) – Jayne Ratcliffe</p> | <p>October 2022</p>  | <p>Cabinet</p> |

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| <p>Description: To update the contract arrangements for residential and nursing home provision in the borough and seeks approval to conduct an open tendering exercise.</p> <p>Document(s) to be considered in public or private: Public</p>           |   |                                     |                |                |
| <b>New!</b>  | Accessible Oldham - Henshaw Street                    |                                     | October 2022   | Cabinet        |
| <p>Description:</p> <p>Document(s) to be considered in public or private:</p>  |   |                                     |                |                |
| <b>New!</b>  | Accessible Oldham - Henshaw Street                    |                                     | October 2022   | Cabinet        |
| <p>Description:</p> <p>Document(s) to be considered in public or private:</p>  |   |                                     |                |                |
|  | National Careers Service Contract- Get Oldham Working |                                     | September 2022 | Cabinet        |
| <p>Description:</p> <p>Document(s) to be considered in public or private:</p>  |   |                                     |                |                |
|  | Bulky Collections & LWP Contract Report               | Director of Environment - Nasir Dad | December 2022  | Cabinet        |
| <p>Description: The report seeks approval to award a new contract for the collection of bulky waste and provision of goods within the Council's local welfare provision scheme.</p> <p>Document(s) to be considered in public or private: Private.</p> |   |                                     |                |                |

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|  | Update on Sites of Biological Importance  | Executive Director for Place & Economic Growth - Emma Barton | October 2022         |                       |
| Description: This report outlines changes to SBIs from site surveys carried out by the Greater Manchester Ecology Unit (GMEU).<br>Document(s) to be considered in public or private: Report on update to sites of biological importance  |   |  |                      |                       |
|  | Vehicle Replacement Programme   | Director of Environment - Nasir Dad                          | November 2022        | Cabinet               |
| Description: To seek approval for the purchase of new and replacement Council vehicle fleet for financial years 2022/23, 2023/24 and 2024/25.<br>Document(s) to be considered in public or private: Private. It is not in the public interest to disclose the information because it relates to the commercial affairs of the Council and its contractors. |   |  |                      |                       |
|  | Grant Acceptance: City Region Sustainable Transport Settlement (CRSTS) - Quality Bus Transit (QBT) Corridor | Executive Director for Place & Economic Growth - Emma Barton | October 2022         | Cabinet               |

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| <p>Description: Oldham Council has secured additional funding for scheme design and development, on behalf of Transport for Greater Manchester (TfGM), via:</p> <ul style="list-style-type: none"> <li>• City Region Sustainable Transport Settlement (CRSTS)</li> </ul> <p>The purpose of this report is to confirm the value of the grant available to Oldham and to notify Cabinet of the intention to bring this additional resource into the transport capital programme to commence design and development of various elements of the schemes, commencing in Autumn 2022.</p> <p>Document(s) to be considered in public or private: N/A</p> |                                    |  |               |   |
|   | Accessible Oldham, Henshaw Street  | Executive Director for Place & Economic Growth - Emma Barton | October 2022  | Cabinet   |
| <p>Description: To approve recommendations as part of the Accessible Oldham Programme that will create improved town centre pedestrian link between Fountain Street and Henshaw Street.</p> <p>Document(s) to be considered in public or private: NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council</p>  |                                    |  |               |   |
|   | Oldham's Monitoring Report 2021-22 | Executive Director for Place & Economic Growth - Emma Barton | December 2022 | Cabinet Member - Regeneration and Housing (Leader - Councillor Amanda Chadderton) |

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| <p>Description: Under Regulation 34 and 35 of The Town and Country (Local Planning) (England) Regulations 2012 local planning authorities must make monitoring information available for inspection as soon as possible after the information becomes available. The Monitoring Report covers the previous financial year that is 1 April 2021 to 31 March 2022.</p> <p>In line with the Regulations the Monitoring Report provides details on whether the council is meeting the milestones set out in the Local Development Scheme (LDS) for preparing the various Local Plan documents. Performance is monitored against the LDS that was in place at the start of the monitoring period. The Monitoring Report also monitors a range of planning indicators, such as housing, employment and biodiversity, which seek to assess the effectiveness of the council’s land-use planning policies, and whether they are achieving their objectives and delivering sustainable development. This is our 18th Monitoring Report.</p> <p>Document(s) to be considered in public or private: Oldham's Monitoring Report 2021 - 2022</p> |  |                                     |               |                |
|   | Wrigley Head Solar Farm – delivery options         | Director of Economy – Paul Clifford | December 2022 | Cabinet        |
| <p>Description: To provide a decision on the recommended delivery option for Wrigley Head Solar Farm</p> <p>Document(s) to be considered in public or private: Public</p>   |  |                                     |               |                |
|   | PSDS3a grant acceptance – energy works at Spindles | Director of Economy – Paul Clifford | December 2022 | Cabinet        |
| <p>Description: To accept a Public Sector Decarbonisation Scheme grant for energy works at the Spindles</p> <p>Document(s) to be considered in public or private: Public</p>  |  |                                     |               |                |

**Key:**

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**New!** - indicates an item that has been added this month

### Notes:

1. The procedure for requesting details of documents listed to be submitted to decision takers for consideration is to contact the Contact Officer contained within the Key Decision Sheet for that item. The contact address for documents is Oldham Council, Civic Centre, West Street, Oldham, OL1 1UH. Other documents relevant to those matters may be submitted to the decision maker.
2. Where on a Key Decision Sheet the Decision Taker is Cabinet, the list of its Members are as follows: Councillors Abdul Jabbar MBE, Amanda Chadderton (Leader), Shaid Mushtaq, Mohon Ali, Shoab Akhtar, Eddie Moores, Barbara Brownridge and Elaine Taylor.
3. Full Key Decision details (including documents to be submitted to the decision maker for consideration, specific contact officer details and notification on if a report is likely to be considered in private) can be found via the online published plan at:  
<http://committees.oldham.gov.uk/mgListPlans.aspx?RPId=144&RD=0>